



DISRUPT THE STATUS QUO

Legal Services

IN THE LEGAL SECTOR, professionals interpreting the letter of the law are subject to strict privacy, compliance, and data security regulations, especially in light of the recent enforcement of the General Data Protection Regulation EU 2016/679 (GDPR). This, in addition to often paper-heavy business processes, can impact the efficiency, productivity and costs of a legal firm.

Legal firms in particular, but all businesses across the board, have identified security as a top concern, as the corporate landscape continues the transformation to digitised data and a mobile workforce. As the move to digitisation continues however, legal firms continue to rely heavily on paper-based processes, with multiple copies of long documents required as part of the legal process.

Data and device security, printer health, and efficient document management and cost control, must all work together to keep legal firms running effectively.

AYOH offers a comprehensive, integrated solution, that takes into account the actual business processes in various departments, and addresses their unique challenges.

1. AYOH can streamline and manage a combination of desktop and centralised multifunctional printers, their connectivity, technical service, and consumables requirements, increasing productivity and reducing print costs by up to 40%.
2. AYOH can provide DaaS (Device as a Service) so that employees are securely connected and mobile, without the burden of supporting, securing and managing multi-OS devices.
3. AYOH offers print devices that come equipped with encryption and access control, to securely manage confidential printing.
4. Tying all of this together is a solution that integrates all of this valuable document and process knowledge in one system, directly with your ERP for a truly complete information picture.
5. AYOH enables you to automatically monitor and manage copying and printing in your organisation, giving you control over your costs and environmental impact.



PRINT MANAGEMENT

CHALLENGE



- Unmanaged, high-cost, multi-brand, outdated desktop printers
- No printer network connectivity
- Complex consumables management
- Overburdened IT department
- Ineffective service calls

SOLUTION



- SLA-based Managed Print Services
- Streamlined and managed combination of networked desktop and centralised multifunctional printers
- Pro-active technical service, and consumables management

RESULT

Increased productivity, and print costs reduced by up to 40%.

3-STEP PROCESS TO COST-EFFECTIVE PRINT MANAGEMENT

STEP 1

Understand and get control of your current print environment.

You can't improve an environment out of your control. An assessment of your paper-based and digital document processes gives you a starting point.

STEP 2

Optimise and improve your print fleet.

Improve your current business processes, which has a bonus of saving costs, improving productivity and freeing up resources.

Along with your networked printer, connect your desktop printers to the network and put them on an SLA, a service also known as Desktop MPS.

STEP 3

Digitise and streamline workflow processes.

When documents move smoothly through your business, easily created, archived and accessed by your employees, wherever they may be, you can start automating and digitising relevant processes.

DESKTOP MPS SERVICES



Desktop fleet refreshment, networking and management



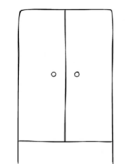
All-inclusive, managed HP SLA



Proactive automated billing and technical service



Includes genuine HP parts and supplies



Managed consumables stocking

DaaS: DEVICE-AS-A-SERVICE

CHALLENGE



- Supporting, securing and managing multi-OS devices
- Security risks
- Complex IT requirements
- Devices depreciating at different rates

SOLUTION



- DaaS (Device as a Service) keeps employees connected and mobile
- Flexible, scalable device and accessory mix
- Reduced IT burden of managing multi-OS devices
- Endpoint, human error and cyber protection

RESULT

Multi-OS devices, proactive service, single price per device, intelligent analytics.

Hardware leasing and end-to-end lifecycle services in a single, per-device, monthly contract. Full asset and service management, a range of scalable technology refresh options, based on employees' requirements.

AYOH DaaS SERVICES



A wide variety of device choices



Technical support and rapid repair or replace



Actionable analytics, proactive management capabilities



Flexible plans with a simple price-per-device model



Lifecycle management on a global scale



DISCOVER AND DESIGN

Create your ideal tech environment with our assessment, design, and planning services.



CONFIGURE

Save time and increase productivity by having your custom images and settings installed.



OPTIMIZE

Get the most out of your IT environment through helpdesk services, priority support, and staff augmentation.



MAINTAIN

Relieve your IT staff of maintenance hassles by letting HP handle onsite service, accidental damage protection, and more.



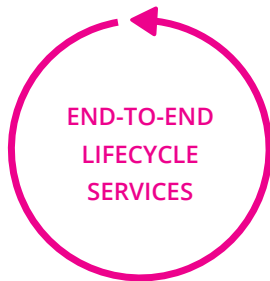
DISPOSE AND REFRESH

Keep your technology current by letting HP securely and responsibly manage hardware that's at the end of its lifecycle and then deliver new equipment to your users.



DEPLOY

Hit the ground running by letting HP handle everything from logistics to installation to data migration.



END-TO-END
LIFECYCLE
SERVICES

CHALLENGE



- GDPR-sanctioned data security requirements
- Confidential customer data is at risk
- High cost of printing and downtime impacts employee productivity and the bottom line

SOLUTION



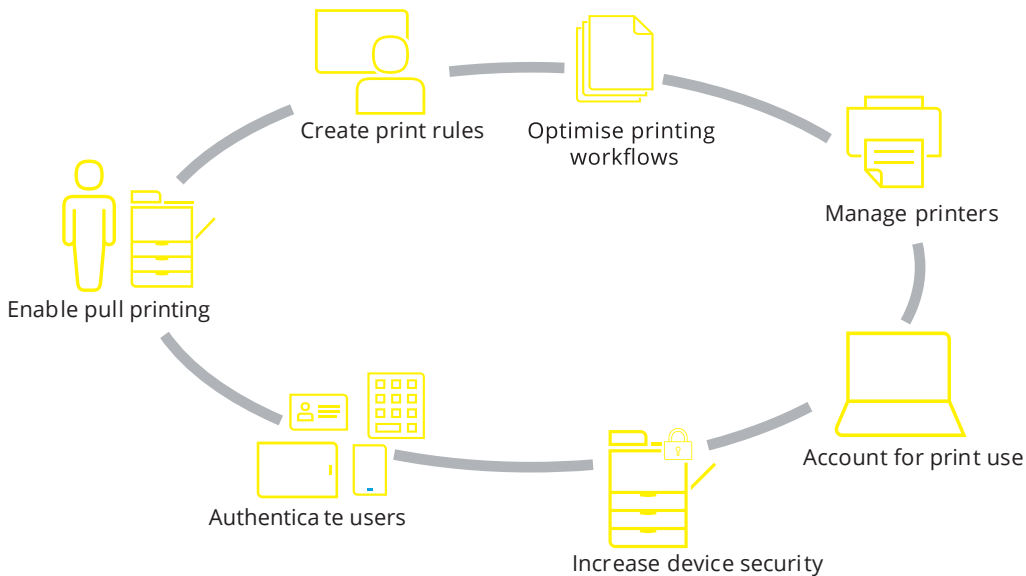
- HP Access Control
- Encrypts print jobs in transit and on the printer's secure hard drive
- Enables direct scanning to users based on ID authorisation
- Standardised on HP devices

RESULT

ID Badge Authentication and standardised deployment

HP Access Control requires ID badge authentication before printing any job, eliminating the risk of having confidential client information printed at an unattended printer.

The service is standardised on enterprise printers and MFPs, including PageWide technology printers, thereby addressing print speed and quality.



HP ACCESS CONTROL – HPAC

HP Client Security

HP BIOSphere with HP Sure Start

Microsoft Security Essentials

Preboot Authentication

Password Manager, and self encrypting solid state drives

DOCUMENT MANAGEMENT

CHALLENGE



- Multiple, inefficient archives of paper and digital documents
- Documents difficult to access and collaborate on
- No remote access to files, impacting mobility and productivity

SOLUTION



- Document management and automated workflow
- Single digital archive for both digital and scanned documents, eliminating the need to print and manually archive documents
- Drastically reduced search time and space requirements
- Mobile, self-serve access, and online document collaboration

RESULT

Improved customer service, with quick access to any case file, easy collaboration, savings from eliminating storage costs

HOW DOES IT WORK?

Content capture and ingestion



STEP 1: GET THE DOCUMENTS INTO THE SYSTEM



Email



Scanned Documents



PDFs



Mobile Capture



Office Documents



eForms

STEP 2: INTELLIGENTLY PROCESS DOCUMENTS

Process automation
Exception handling
Document classification
Rules-based routing
Mobile workflow



Data enrichment
Image editing
Intelligent indexing

Process intelligence and workflow



Content view and decision making



STEP 3: REVIEW AND OPTIMISE



Integration



Reports



Search



Mobile Apps



Browsers / Web portals



Sharing

PRINT MONITORING AND MANAGEMENT

CHALLENGE



- Time consuming manual cost monitoring and management
- High volume of printed documents is a security risk
- Complex printing tasks use up valuable billable time
- Mobile printing has security risks and complex user interface
- Existing systems integration and IT involvement

SOLUTION



- Quickly and accurately charge back costs to billable accounts
- Deliver a secure-print workflow with user authentication at the printer
- Increase productivity with fee earners easily delegating print jobs
- Secure, easy to configure, mobile and BYOD printing options
- Easy intergration and configuration with 3rd party platforms

RESULT

Track and report billable printing activity, improve client data integrity, profitability, and productivity.

More benefits of PaperCut



Control costs with simple account, bill or charge for every copy, print, scan and fax



Manage copiers printers and users from a streamlined web interface



Report usage and costs per page, by user, device and function



Access devices via login, account code or ID/access card



Enforce responsible use using rules, limits and auto-notifications

SECURELY MONITOR AND MANAGE PRINTING IN YOUR ORGANISATION



Track and report billable activity



Ensure superior security and data integrity



Improve fee earner productivity



Integrate to leading legal billing systems



Installed by legal firms worldwide